

Pope John Paul II Catholic High School
National Honor Society
Archbishop Hannan Chapter Bylaws

(Amended 2024)

Article I:

Membership: Membership in the Archbishop Hannan Chapter of the National Honor Society is an honor bestowed upon a student. Selection for membership is based upon outstanding leadership, character, service and scholarship. Membership is granted only to those students selected by the Faculty Council in the spring of their sophomore, junior, or senior year. Students with a minimum cumulative grade point average of 3.5 are invited to submit an application to the Faculty Council. Only applications (in whole or in part) received on time will be considered. Students who decline the opportunity to submit an application during their junior year will not be eligible to apply in their senior year.

The selection process:

1. Scholarship: Candidate must have a cumulative scholastic average of a 3.5 or higher.
2. Character:
 - a. Applicants will be evaluated based on confidential faculty and staff questionnaires. Ten faculty assessments must be completed by currently employed PJP faculty/staff members. Forms will be distributed to each student's current teachers and to the Dean of Students. Two additional forms will be given to the applicant to give to any current faculty member they choose. A student with outstanding character:
 - Takes criticism willingly and accepts recommendations graciously
 - Consistently exemplifies qualities of cheerfulness, friendliness, poise and stability.
 - Upholds the principles of morality and ethics
 - Complies with school regulations concerning property, programs, office, halls, etc.
 - Demonstrates highest standards of honesty and reliability
 - Shows courtesy, concern and respect for others
 - Observes instructions and rules, punctuality and faithfulness inside and outside the classroom
 - Demonstrates perseverance, motivation and attention to studies
 - Shows integrity and truthfulness in following rules, avoiding cheating and plagiarizing
 - Exemplifies positive attitudes and inspires positive behavior in others

- b. The discipline log will be reviewed and considered. The severity and number of offenses will be weighed. Students who have earned a Saturday detention and/or a suspension will not be considered.
3. Service: Candidates will be evaluated on the recommendations of teachers, moderators, coaches, scout leaders, clergy, service leaders, etc. The candidate is required to submit the rating form to the person who supervised and is responsible for his/her sustained and not for compensation volunteer activities. Additional information may be solicited by the Faculty Council and the final decision is made by them. Three quality service projects or affiliations while in high school must be submitted. A maximum of two of these may be PJP campus related. The student with outstanding service:
 - Volunteers cheerfully and without complaint
 - Enthusiastically renders any requested service
 - Works well with others
 - Is willing to and does an exceptional job of representing PJP in the community
 - Is dependable and gladly available
 - Well-organized and willing to sacrifice to offer assistance
 - Participates in some activity outside of PJP
 - Exceeds the required number of service hours set forth by PJP
4. Leadership: Each candidate's leadership skills will be evaluated on the recommendations of teachers, moderators, coaches, scout leaders, clergy, etc. The candidate is required to submit the rating form to the person who supervised the sustained and not for compensation activity. Additional information may be solicited by the Faculty Council and the final decision is made by them. Three quality leadership demonstrations while in high school must be submitted. A maximum of two of these may be in the classroom or on an athletic field. The student who shows outstanding leadership:
 - Is resourceful and takes initiative
 - Exemplifies positive attitudes
 - Inspires positive behavior in others
 - is thoroughly dependable in any responsibility accepted
 - Is a forerunner in the classroom, at work, in the community, etc.
 - Successfully holds office/positions of responsibility
 - Is able to delegate responsibilities
5. Essay: It is required that each candidate submit an essay answering the question, How does the four-fold motto of the National Honor Society apply to my life? This essay must be typed, printed, signed and dated by the applicant.

Note: The Faculty Council at PJP is very concerned that each candidate demonstrates all four qualities: scholarship, character, service and leadership during their high school years.

Candidates become members when inducted into the chapter at a special induction ceremony.

The standards of the National Honor Society, as made known in its published handbook, are the guidelines for the Archbishop Hannan Chapter at Pope John Paul II Catholic High School.

Article II:

Transfer students: Students that transfer from another school, who are members of the National Honor Society in their former school, are expected to notify the current PJP NHS moderator. Transfer members must meet the new chapter's standards within one semester in order to retain membership.

Article III:

Meetings: Regular meetings of the Archbishop Hannan Chapter of the National Honor Society will be held. Members are to be present at all meetings. Any member that misses two meetings during a school year will be placed on probation. A third missed meeting will result in the member being brought before the Faculty Council where he/she may be dismissed from the National Honor Society.

Article IV:

Service: The Archbishop Hannan Chapter of the National Honor Society participates in one major service project each year in the form of tutoring. Free tutoring is offered to every PJP student throughout the school year. Members are expected to be prompt and actively present during their scheduled tutoring sessions. Any member that misses their assigned tutoring time twice during one school year will be placed on probation. A third missed tutoring session will result in the member being brought before the Faculty Council where he/she may be dismissed from the National Honor Society. Minor service projects will be added to assist the school and the surrounding community. Members are required to participate in all service projects.

Article V:

Officers: This chapter shall have four elected officers; President, Vice-President, Secretary and Historian. Nominations, and voting will take place in the spring of each year. The duties of each officer shall be (but is not limited to):

- President-responsible for conducting all meetings, and assisting other officers as needed
- Vice-President-responsible for tutoring, must make the schedule and verify that members are present on their assigned days, conducts meetings in the absence of the president

- Secretary-takes attendance at meetings, notes what was discussed and keeps record of the minutes
- Historian-documents all NHS activities throughout the year and submits them to the appropriate person for publishing on social media, weekly newsletter, yearbook, etc.

Article VI:

Probation: The following are situations that result in a member being placed on probation. A notice of probation will be given to the member and will be in effect as of the date of the notice. Probation will last for one semester.

1. failing to maintain a 3.5 cumulative GPA will be placed on probation for the following semester.
2. Missing two meetings during a school year
3. Not actively participating in service projects
4. Not upholding the standards for leadership, character, service and scholarship
5. Receiving three or more detentions during a school year

Dismissal: The following are situations that result in a member being subject to dismissal. A meeting with the Faculty Council will be scheduled and the final decision is up to them. The member will be notified, in writing, of the results of the review.

1. Failing to maintain a cumulative 3.5 GPA while on probation for failing to maintain scholastic standards
2. Already on probation and continuing to disregard the characteristics for which he/she was selected (leadership, character, service and scholarship)
3. Being placed on probation a second time
4. Receiving a Saturday detention, suspension or expulsion for any violation of school rules and policies as indicated in the parent-student handbook

Any member who resigns or is dismissed will not be eligible for membership or its benefits at any future time.

As stated in the National Honor Society handbook, "If a member is dismissed, the member must then surrender the NHS emblem (pin and stole) and membership card to the Chapter advisor. If the member is unwilling to do this, the matter should be treated as a school disciplinary matter."

